**BSA Troop 75 Service Project/Hours Documentation**

*Please use this form to report service hours; see instructions at bottom of sheet*

Scout Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Patrol:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Service hours for rank: □ Tenderfoot (1 hr) □ Second Class (2 hrs) □ First Class (3 hrs)

 □ Star (6 hrs) □ Life (6 hrs, 3 hrs must be conservation-related)

Description of Service Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of SM:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Adult Sponsor of Service Project:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| Number of hours completed on project | Date |
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Total number of service hours: \_\_\_\_\_\_\_\_\_\_\_

Instructions:

1. Fill out the top half of the form.
2. Have your Scoutmaster sign off **FIRST** on the project to ensure it meets the requirements rank level.
3. Some examples of scout service projects are: community cleanup, repair of a place of worship, museum or the home of an elderly person, improve wildlife habitat, volunteer at a hospital or a public safety group, teach Sunday School, organize a recycling effort, or conduct a clothing pick up or food drive.
4. Complete the project and document your hours.
5. Have the Adult Sponsor of the service project sign off.
6. Make a copy and email the completed form to Advancements@napervilletroop75.org or hand in to Scoutmaster to ensure your service hours are documented in Troopmaster.
7. Keep a copy in your scout handbook for use with the Scoutmaster conference and BOR for that rank.